



CHAPTER 7 – SCHOLARSHIP POLICY

I. Scholarship Management

- A. The Pennsylvania State USBC Youth Association Board of Directors manages the Scholarship Account. The Pennsylvania State USBC Youth Association Manager will answer questions, check on scholarship availability, receive and approve scholarship use requests, and disburse scholarship checks, per this policy.

II. Time Availability

- A. *Your scholarship funds are available for eight years from the date of your high school graduation, or if you have already graduated from high school, eight years from the date you won the scholarship. If no graduation date and we have your birthdate your scholarship expires on your 26th birthday.*
- B. *The one exception would be if a recipient would enlist in the military, the expiration date is extended by the number of years of the first enlistment period only, i.e.: two year enlistment, expiration date would be extended by two years.*

III. Scholarship Use

- A. Scholarship funds may be utilized for post secondary education, graduate studies, continuing education courses, vocational or technical schools, or for training at *accredited* trade or business schools.
- B. The Pennsylvania State USBC Youth Association Board approves the use of all scholarships in question - and all decisions are final.

IV. Accepted Expenses

- A. Funds may be used for tuition, room and board (if living away from home and on a campus) textbooks, meal plans, optional fees of the institution or organization, and equipment necessary for the completion of the course study.

V. Limitations

- A. Scholarship funds can not be applied to the cost of primary or secondary private education, private tutors, sports camps which do not include bowling, specialty equipment or research work and travel which is not directly related to the course study or chosen field of study, transportation to and from the recipients home and the institution or organization, personal clothing or any other personal needs.
- B. Scholarships are not contingent upon grades. However, if for any reason the recipient should leave school permanently, any remaining funds would revert back to the *recipient's account that is held by Pennsylvania State USBC Youth Association scholarship fund and be applied as per item II* The Association must be promptly notified if this should occur.

VI. Non-Transferable

- A. These funds may only be used by the recipient and are not transferable.



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VII. Requesting Scholarship

- A. Either the recipient or his/her educational institution can contact the Pennsylvania State USBC Youth Association to request their scholarship funds.
- B. All requests must be in writing - as a detailed letter or itemized invoice - and contain the following information:
 - 1. Scholarship recipient's name, *student ID*, educational institution's name and location, course or program name, scholarship amount requested, mailing address for scholarship check, official enrollment information, and original receipts if applicable.

VIII. No Longer Attending

- A. If the recipient drops out or leaves school early, he/she must immediately notify the Pennsylvania State USBC Youth Association. The educational institution is also required to promptly return to the Pennsylvania State USBC Youth Association the recipient's unused scholarship funds.

IX. Information Changes

- A. The Pennsylvania State USBC Youth Association requires that the recipient immediately provide updated information when he/she moves, changes telephone numbers or changes names.

X. Notification of Scholarship Funds Expiring

- A. The Association Manager will notify all scholarship recipients two years and one year prior to their scholarship funds expiring by first class mail *or email* at the contact information on file that their funds will no longer be available as per this policy.