



CHAPTER 6 – ASSOCIATION TOURNAMENTS

I. Association Tournaments Conducted

- A. This Association shall conduct:
 - 1. Annual *Open* Tournament
 - 2. Pepsi Youth Championships Tournament.
- B. Both events *shall award* scholarships.
- C. The Board of Directors of the State Association shall be responsible for the conduction and rules for these tournaments.
- D. All Association tournaments shall be conducted in centers with certified youth programs and in regards to the Pepsi Tournament also conduct league level qualifying.

II. Local Association/Center Involvement

- A. Since the State Association is dependant upon local associations/*centers* to provide help for the conduction of these tournaments, this section of the Operations Manual is prepared to permit these associations to fully understand the demands that will be made upon them for the hosting of a successful event. These demands are outlined later in this chapter.

III. Tournament Policy

- A. The ultimate responsibility for the conduction of the annual tournaments shall lay with the Board whose decisions and policies shall be executed by the Tournament Directors.
- B. USBC rules regarding conducting of a State Association tournament shall prevail in the absence of a specific rule contained herein.

IV. Tournament Dates

- A. *Open Tournament*
 - 1. The Open Tournament shall be conducted in the month of April for a total of three weekends, unless otherwise determined by the board.
 - 2. There shall be no scheduled bowling on Easter weekend when Easter falls during the scheduled tournament time, or at such time a local event limits hotel space.
- B. Pepsi Youth Championships
 - 1. District Level of Competition – all District Tournaments shall be completed by the end of March.
 - 2. The State Finals weekend shall be conducted *in May*, unless otherwise determined by the board.

V. State Association Responsibility

- A. The State Association is responsible for all facets of the tournaments, specifically but not limited to the following:
 - 1. Payment of all tournament lineage.
 - 2. Lane assignments.
 - 3. Score checking.
 - 4. Posting of standings and awards.
 - 5. General announcements.
 - 6. Rules interpretations.



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VI. State Tournament Directors Duties and Responsibilities

A. Pre-Tournament

1. Shall provide all forms needed for the operation of the tournament including those needed for computer operation. All expenses for the supplies needed for the conduction of the tournament are deemed reimbursable.
2. Shall obtain a signed contract from hosting centers 18 months prior to event.
3. Shall make arrangements with lodging facilities as required for the purpose of naming a Headquarters Hotel and shall sign all required contracts with the facilities that will offer special rates for the purpose of the tournament.
4. Shall determine the opening and closing dates for the competition and appropriate squad times.
5. Shall, subject to directions given by the Board and/or Youth Representatives, prepare all advertising material and entry forms deemed necessary to properly publicize the tournament. The cost of printing and distributing these materials shall be considered a tournament expense.
6. Shall process entry applications as they are received, and deposit all funds into the appropriate accounts.
7. Shall provide a preliminary entry tally, by event, and develop a pre-tournament awards and scholarship list.

B. Tournament

1. Shall have complete responsibility for the conduction of the tournament and all host association personnel are under his/her jurisdiction. The Tournament Director shall be at the tournament site as much as possible and, if not present, shall have designated a responsible person to act for them.

C. Post-Tournament

1. Within 30 days after the conclusion of the tournament, the Tournament Director shall furnish the Association Manager:
 - a. A print out or equivalent of the final standings for each event.
 - b. A final scholarship listing.
 - c. A final entry report.
 - d. A final expense report.

VII. District Pepsi Youth Championships Tournament Director Responsibilities

A. Pre-Tournament

1. *Shall contact the center due to host the tournament as per the rotation schedule defined for that District. If the center does not wish to host that is scheduled next, move to the next center in the rotation.*
2. Shall determine the opening and closing dates for the competition and appropriate squad times as per guidelines in this section of the operations manual.
3. Shall process entry applications as they are received.
4. Shall provide a preliminary entry tally, by event.
5. Shall obtain a signed contract from hosting center 4 months in advance of event.

B. Tournament

1. Shall have complete responsibility for the conduction of the tournament and all host association personnel are under his/her jurisdiction. The District Tournament Director shall be at the tournament site as much as possible and, if not present, shall have designated a responsible person to act for them.



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C. Post-Tournament

1. *Within 30 days* after the conclusion of the tournament, the Tournament Director shall furnish the Association Manager:
 - a. A print out or equivalent of the final standings for each event.
 - b. A final scholarship listing.
 - c. A final entry report
 - d. *A final expense report.*

VIII. Association Manager Tournament Responsibilities

- A. Shall receive funds from the tournament directors and deposit such funds accordingly.
- B. Pay all tournament expenses incurred for the proper conduction of the tournament that have been authorized by the board. All requests must be accompanied by receipt.
- C. Enter the scholarship winner's information and scholarship amounts into the appropriate SMART account held by the state. Make payments to SMART for the purpose of these scholarships.
- D. *Shall forward copies of all tournament bids received to the President, Open Tournament Director and Pepsi Tournament Director, Pepsi Tournament Director.*

IX. Local Association/Host Centers Responsibilities

A. Tournament Operation

1. Sufficient manpower is needed at both establishments for a successful tournament, which includes but not limited to the following:
 - a. Lane monitor Supervisor
 - 1) Shall distribute score sheets to lanes/lane monitors
 - 2) Shall collect score sheets at the end of each squad and submit to the tournament director.
 - b. Lane monitors, at least one for three pairs of lanes.
 - c. Greeter or greeters to hand out local information and provide assistance to those requiring help with directions, etc.
 - 1) Maps, directions, restaurant information, etc., should be made available.
2. The creation of substitution list can be of assistance.

X. Tournament Entry Applications and Promotional Material Distribution

A. Open Tournament – shall be completed by *early December*

1. *Six (6) entry forms to each league supervisor on record. (Listing provided by USBC)*
2. *Thirty to each Pepsi District Tournament Director*
3. *Entry form and other information should be available through association web site.*
4. Others upon request.

B. Pepsi Youth Championships – shall be completed by mid-October.

1. One (1) State Handbook which shall contain tournament information, Rules for all levels of competition and appropriate entry forms *to each league supervisor on record. (Listing provided by USBC).*
2. *State Handbook and other information should be available through association web site.*
3. Others upon request.



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XI. Minimum Center Requirements to host a Tournament

- A. *In general the hosting area must be able to provide for the following as a minimum, for consideration in hosting an Association Tournament:*
 - 1. *Tournament office space available for sole use of the tournament committee with internet access made available.*
 - 2. *Good working PA system*
 - 3. *A US Flag*
 - 4. *National Anthem*
 - 5. *Ample parking*
 - 6. *Clean rest room facilities*
 - 7. *Snack Bar facilities*
- B. *Open Tournament*
 - 1. *Two Bowling Facilities with Automatic Scoring*
 - a. *Team Event – minimum of 16 lanes.*
 - b. *Minor Events (Doubles/Singles) - minimum of 32 lanes.*
 - 2. *The center shall be capable of dressing the lanes per our specified pattern and meet USBC specifications and redress the tournament lanes every two squads for team, every four squads for minors (that's two doubles and two singles squads).*
 - 3. *Center must have a certified youth program the year of the bid and through to the conduction of the tournament. (3 total years)*
- C. *Pepsi Tournament*
 - 1. *One Required with Automatic Scoring with a minimum of 28 lanes.*
 - 2. *Center used must have signed the BPAA/Pepsi Agreement (USBC/BPAA provides the state with a list of centers that qualify at the beginning of each season).*
 - 3. *Center must have conducted league level qualifying the year of the bid and through to the conduction of the tournament. (3 total years)*

XII. Tournament Rotation and Region Definitions

- A. *The State will classify three regions in which the tournament shall rotate through these regions on a predetermined schedule. The regions are:*
 - 1. *East,*
 - 2. *West*
 - 3. *Central*
- B. *Tournaments will be held in these regions as follows:*
 - 1. *Open Tournament*
 - a. *East – 2017, 2020, 2023, 2026*
 - b. *West – 2018, 2021, 2024, 2027*
 - c. *Central – 2019, 2022, 2025, 2028*
 - 2. *Pepsi Tournament*
 - a. *East – 2018, 2021, 2024, 2017*
 - b. *West – 2016, 2019, 2022, 2025*
 - c. *Central – 2017, 2020, 2023, 2036*



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C. *The Regions are defined as follows:*

1. *Open Tournament - Associations that have centers that meet the minimum lane bed requirements for the tournament and their assigned region are as follows: (As of August 2014)*

EAST

- Allentown Area USBC
- Anthracite Valley USBC
- Bucks County USBC
- Easton Area USBC Youth
- Monroe County USBC
- Reading-Pottstown USBC
- Southeast PA USBC
- Wyoming Valley USBC

CENTRAL

- Altoona District USBC Youth
- Franklin County USBC
- Gr Harrisburg USBC
- Lancaster USBC
- Lebanon Valley USBC
- Seven Mountains USBC
- York-Adams USBC

WEST

- Armstrong Co USBC Youth
- Beaver Valley USBC Youth
- Butler County USBC Youth
- Erie USBC Youth
- Gr Pittsburgh USBC Youth
- Laurel Highlands USBC Youth

2. *Pepsi Tournament – Center that meet the minimum requirements to host this tournament and their assigned region are as follows: (As of August 2014)*

East

- | | |
|--------------------------------|-----------------|
| Colonial-Berks Lanes | Sinking Springs |
| Facenda-Whitaker Lanes, Inc | Norristown |
| Hiester Lanes | Reading |
| Limerick Bowl | Limerick |
| Rose Bowl | Allentown |
| Thunderbird Lanes | Philadelphia |
| Thunderbird Lanes Warminster | Warminster |
| Thunderbird Lanes Willow Grove | Willow Grove |

Central City

- | | |
|-------------------------|---------------|
| 222 Dutch Lanes Inc | Ephrata |
| Clearview Lanes | Mt Joy |
| Colony Park Lanes North | York |
| Hanover Bowling Centre | Hanover |
| Leisure Lanes | Lancaster |
| Lincolnway Bowling | York |
| Palmyra Bowling | Palmyra |
| Suburban Bowlerama Inc | York |
| Trindle Bowl | Mechanicsburg |



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West

Family Bowlaway Fun Center
Hillview Bowling Lanes Corp
Holiday Bowl
North Versailles Bowling
Paradise Island Bowl
Sim's Bowling Lanes
Westway Lanes
Wildlife Lanes

Butler
Greensburg
Altoona
Center N Versailles
Neville Island
Beaver Falls
Girard
Lower Burrell

XIII. How Tournament Bids will be Solicited and Accepted

A. Open Tournament

1. *The Association Manager by August 1 of each year shall notify the Local Association President and Manager within each region of their eligibility to bid on hosting the Open Tournament, three years in advance. (2018 tournament would be sent letters in 2015)*
2. **Bid Deadlines**
 - a. *All bids must be submitted to the State Association Manager in writing by the 1st of October. The President or Association Manager of the local Association must sign all bids. All information that is requested on the bid form (later in this chapter) must be completed to become an acceptable bid. Once submitted nothing on the bid form can be changed.*
 - b. *If no bids are submitted by the 1st of October, the State Youth Tournament Committee or designee will then contact eligible centers within the region by telephone to solicit support. Report due to the Association Manager by December 1*
 - c. *If this report fails to solicit enough interest to properly conduct the tournament, the State Board of Directors shall then have the authority to select an area or centers as host within any region of the state. This will not change the rotation assignment listed above.*

B. Pepsi Tournament

1. *The Association Manager by August 1 of each year shall notify the Proprietor of eligible center within each region of their eligibility to bid on hosting the Pepsi Tournament, three years in advance. (2018 tournament would be sent letters in 2015)*
2. **Bid Deadlines**
 - a. *All bids must be submitted to the State Association Manager in writing by the 1st of October. The Center Proprietor must sign all bids. All information that is requested on the bid form (later in this chapter) must be completed to become an acceptable bid. Once submitted nothing on the bid form can be changed.*
 - b. *If no bids are submitted by the 1st of October, the State Youth Tournament Committee or designee will then contact eligible centers within the region by telephone to solicit support. Report due to the Association Manager by December 1.*
 - c. *If this report fails to solicit enough interest to properly conduct the tournament, the State Board of Directors shall then have the authority to select an area or center as host within any region of the state. This will not change the rotation assignment listed above.*



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XIV. Awarding the Tournaments

- A. The selection of the tournament sites is the prerogative of the Youth Representatives and the Board shall record no preference for site. The Board, however, shall have the duty to assure all bids are presented in a fair manner. The sequence of actions at the annual meeting shall be as follows:
 - 1. The Association Manager shall indicate the names of all associations or centers bidding.
 - 2. Bids for the Open Tournament will be considered first, followed by the Pepsi Tournament bids.
 - 3. Starting with the first association/center alphabetically, the Association Manager shall highlight the Tournament Site committee report on the establishments selected by them by reminding the Youth Representatives of the number of lanes, and other amenities offered by the centers, such as snack bar, restaurant, parking, rest rooms, tournament office, etc.
 - 4. Each bidding association/center shall be allocated ten (10) minutes to make a presentation to the Youth Representatives. Two minutes prior to the end of the allotted time, a designated Association officer shall signal this fact. There are no restrictions on persons who may participate. However, the following rules must be followed:
 - a. The entire presentation shall focus only on the local area and its attributes. There shall be no comparison between the bidding association/center and its opponent(s). The presentation shall at all times reflect a positive attitude.
 - b. The bidding association/center shall make no change in lineage fees from that submitted on the bid form and shall not mention the lineage fees in its presentation, and there shall be no mention of the possible impact of the lineage fees on the tournament prize fund, entry fees or expense fees.
 - c. A bidding association may not mention any additional incentives that benefit the tournament directly, such as sponsorship or added scholarship monies that were not proposed with the original bid.
 - 5. A moderator shall be appointed by the President to assure the rules are followed. Should an infraction occur, the moderator may terminate the presentation or disqualify the bidding association from any further consideration.
 - 6. The President shall then call for the appropriate ballot vote to take place. The President shall instruct the tellers to collect, count and report the results of the ballot vote to the Association Manager at the conclusion of the tally.

XV. *Pepsi & Handicap Scholarship Singles Entry Fees*

- A. *The entry fee breakdown for this tournament shall be as follows per bowler:*
 - 1. *Scholarships* **\$11.00**
 - a. *This is to be divided \$6 for District and \$5 for State Finals*
 - 2. *State Expenses Fees* **\$4.00**
 - 3. *District Bowling/Expenses* **\$10.00**
 - 4. **Total Entry Fee/Bowler** **\$25.00**
- B. *The District Bowling/Expense Fee shall be handled as follows:*
 - 1. *If the District Bowling fee is less than \$10, the remaining funds are to be used within that District as follows:*
 - a. *To reimburse the District Tournament for Expenses, only after the budgeted amount has been allocated.*
 - b. *All remaining funds after above shall be allocated as extra scholarship funds.*



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Pennsylvania State Youth Open Tournament Bid Form

Complete Tournament Requirements can be found in Section XI of this Chapter

Year to Host: _____ Association Name: _____

Two Centers are required for the tournament, please list below.

Center #1: _____ # of Lanes: _____

Address: _____ Automatic Scoring is a requirement

City/State/Zip: _____

Owner/Manager Name: _____

Cost per 3 game Series: _____ Cost for Shoes: _____

Check all that apply: Restaurant/Snack Bar Meeting/Tournament Room Internet Access

PA System US Flag National Anthem Ample Parking

Center #2: _____ # of Lanes: _____

Address: _____ Automatic Scoring is a requirement

City/State/Zip: _____

Owner/Manager Name: _____

Cost per 3 game Series: _____ Cost for Shoes: _____

Check all that apply: Restaurant/Snack Bar Meeting/Tournament Room Internet Access

PA System US Flag National Anthem Ample Parking

This bid being submitted by (Check one): Association Center(s)

Please sign as appropriately below:

Association Manager

Association President

Center 1 Owner/Manager

Center 2 Owner/Manager

Please submit this form to the Association Manager no later than October 1 for consideration. All bid forms received after that date will not be considered.

Please attach any additional information in letter form that should be taken into consideration along with this information.



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Pennsylvania State Youth Pepsi Tournament Bid Form

Complete Tournament Requirements can be found in Section XI of this Chapter

Year to Host: _____

Center: _____ # of Lanes: _____

Address: _____ Automatic Scoring is a requirement

City/State/Zip: _____

Owner/Manager Name: _____

Cost per 3 game Series: _____ Cost for Shoes: _____

Check all that apply: Restaurant/Snack Bar Meeting/Tournament Room Internet Access

PA System US Flag National Anthem Ample Parking

Please sign as appropriately below:

Center 1 Owner/Manager

Please submit this form to the Association Manager no later than October 1 for consideration. All bid forms received after that date will not be considered.

Please attach any additional information in letter form that should be taken into consideration along with this information.



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